

Facilities Committee Meeting
Tuesday, March 16, 2021
5:30 p.m.

Present: Rita Kennedy, BOE Member
Shannon Johnson, BOE Member
Lisa Brady, Superintendent
Ron Clamser, Jr., Assistant Superintendent
Dave Robertin, Director of Facilities

- **Capital Project Update**

- Project Timeline

Ron shared the following timeline with the committee:

- 3/15/21 bids are available for contractor pickup
- 3/24/21 pre-bid meetings at SH and MS/HS
- 4/12/21 bids are due
- 4/15/21 bid analysis presented to Facilities Committee
- 4/20/21 Board of Education approval of bids

The majority of the HVAC equipment will be purchased off of a national purchasing cooperative used by the State of New York, Office of General Services, which will allow the district to secure the best pricing. Two resolutions will be presented to the Board at the March 23rd meeting: 1) to approve participation in the U.S. Communities Cooperative Purchasing Alliance; and 2) to approve the Equipment Proposal from Trane Building Services.

- Cash Flow / Financing

Ron discussed the updated capital project cash flow analysis provided by Calgi. This analysis is used to help Fiscal Advisors determine what the borrowing needs will be. We are currently anticipating the need to issue short-term financing for \$13.5 million. Fiscal Advisors will present a borrowing schedule at a future Finance Committee meeting.

- Change Order Authorization

Ron shared with the committee that we will be asking the Board to approve a resolution at the April 13th meeting allowing the Superintendent or designee to approve capital project change orders of up to \$100,000. In these instances, the change orders will be presented to the Board at their next regular meeting. This authorization is a common practice during previous capital projects.

- **Update of School Reopening**

Dave Robertin provided the committee with an update on the school re-opening/re-entry progress. Over the past few weeks, the custodial & maintenance staff have been moving furniture back into the classrooms. We anticipate the MS/HS will be finished early next week. At Springhurst, grades 3, 4, & 5 are complete and we anticipate the remaining classrooms will be completed before the Spring Break recess begins. Additionally, the desk dividers and personal barriers have been partially installed and will be completed soon. New dividers have been purchased for cafeteria tables. Air purifiers have been deployed to the buildings and are being installed as well.

- **Other Items**

The annual fire inspections have been completed, certified, and submitted to the State Education Department.

There have been a few classrooms at Springhurst where floor tiles are popping up. These sections are being repaired as necessary. There have also been areas of separation between floor tiles in several classrooms. While this is probably due to moisture and failing tile adhesive due to the age of the building, we are having the architects inspect them to ensure there are no underlying issues.

The next meeting is scheduled for Thursday, April 15, 2021 @ 5:30 p.m.